

The Seal of the Ministry of Foreign Affairs of the Kingdom of Saudi Arabia and signature of its Authentication Officer have been attested.

إيمان
للتوكيلات والتجارة والمقاولات

Date: 17/06/2009



I-MAN CO
Agencies Commerce & Contracting

Ref. No. : /6

DATE : 20/05/2009

M/S. BLUE SKY INTERNATIONAL PVT. LTD.

P. O. Box: 19346, Shanti Nagar, New Baneshwar, Kathmandu, Nepal,

Lic. No. 266/058/059 Tel: 00977-1-4464024 / 4464025 / 4464055, Dir. 4464118,

Fax: 00977-1-4464016,

First Secretary

الرقم : ٦/

التاريخ : ١٤٣٠/٠٥/٢٥

السادة / بلو سكاي انترناشيونال برايفت ليميتد المحترمين

وعنوانهم: صندوق بريد ١٩٣٤٦٦ ، شانتى ناجار، نيو بانيشوار،

كاتماندو، - نيبال - ترخيص رقم ٢٦٦/٠٥٨/٠٥٩ تلفون رقم

٠٠٩٧٧-١-٤٤٦٤٠٢٤ / ٤٤٦٤٠٢٥ / ٤٤٦٤٠٥٥

فاكس رقم ٠٠٩٧٧-١-٤٤٦٤٠١٦

تحية طيبة ، وبعد

بهذا نرجو التكرم باعطاء اللازم لاختيار واستقدام العمالة التالي بيانهم من

نيبال بالوظائف والشروط الموضحة أدناه :-

Please arrange the personnel in different positions from NEPAL, on our behalf for the recruitment as per the terms and conditions given bellows :-

No.	Category	Salary	الراتب	العدد	الوظيفة
2	Male Hospital Cleaner	SR. 650.00	٦٥٠,٠٠ ريال	٣	عامل تنظيف مستشفيات

Against our Block visa No. (1101748240)

Dated 12/08/1429 H.

وذلك من تأشيرتنا رقم (١١٠١٧٤٨٢٤٠) وتاريخ

١٤٢٩/٠٨/١٢ هـ.

TERMS AND CONDITIONS

1	Contract period	2 years
2	Accommodation and Food	Free
3	Medical	Free
4	Air passage (both way)	Free
5	Vacation per year	21 days
6	Working hours	8 hrs. per day 6 days a week

الشروط والمواصفات

١	مدة العقد	سنتان
٢	السكن	مجانا
٣	العلاج	مجانا
٤	تذاكر السفر ذهاب وإياب	مجانا
٥	الإجازة السنوية	٢١ يوم
٦	ساعات العمل	٨ ساعات يوميا ٦ أيام في الأسبوع

All other terms & conditions as per Saudi Labor Law.

جميع الشروط والمواصفات الأخرى طبقا لقانون العمل السعودي.

THANKING YOU, BEST REGARDS.

وتفضلوا بقبول والفر التحية والتقدير ،،

YOURS TRULY,

شركة إيمان للتوكيلات والتجارة والمقاولات

I - MAN CO. Agencies Commerce & Contracting



تعمدني وزارة التجارة والصناعة
دون مسئوليتها عن المتطلبات
والتعهدات



EMPLOYMENT AGREEMENT

Date:

First Party: I-MAN CO.

Second Party:

Name:Passport No.....
Profession: **MALE HOSPITAL CLEANER** Nationality: **NEPAL**

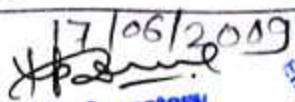
That both parties have agreed on the following points and undertake to implement accordingly:-

- 1- The First Party will pay an amount of **SR650.00** (Six Hundred & Fifty Saudi Riyals only) to the Second Party as his monthly salary.
- 2- First Party should provide the Second Party with free accommodation and medical facilities.
- 3- First Party will provide both way free Air Ticket to the employees.
- 4- Working period will be 8 hours per day 48 hours per week or 6 days in a week and overtime as per Saudi rules.
- 5- If the Second Party refuse to work he will not be allowed to work with a third party unless the First Party allows him to do so, otherwise he will have to go back to his country at his own expenses.
- 6- In case Second Party desires to go back to his country before the expiration of his agreement then he can do so at his own expenses with the consent of the First Party.
- 7- First Party shall have the right to determine the services of the Second Party during probationary period of three months if found unsuitable, the Second Party shall go back home at the cost of First Party.
- 8- In case the Second Party becomes ill or is afflicted during the course of work, and the illness is due to his job then the First Party will bear all charges for his medical treatment so long as this is valid or shall arrange to send him back to his country.
- 9- If the First Party desired to close the work of his establishment then all relevant expenses for the Second Party shall be on account of the First Party.
- 10- The period of this agreement is **Two (02)** years starting from the first day of arrival in Saudi Arabia.
- 11- Second Party shall observe the local Saudi Laws and Traditions.
- 12- Regarding all other matters not covered by the above provisions the Saudi Labour Law and Standard rules of the Kingdom shall apply.



FIRST PARTY

Reg No. 1058/06515

17/06/2009


First Secretary



SECOND PARTY

شركة إيمان للتجارة والمقاولات شركة ذات مسؤولية محدودة رأسمالها ٧,٥٠٠,٠٠٠ ريال مدفوع بالكامل

The Seal of the Ministry of Foreign Affairs of the Kingdom of Saudi Arabia and signature of its Authentication Officer have been attested.

إيمان
للتوكيلات والتجارة والمقاولات
I-MAN CO
Agencies Commerce & Contracting

Date: 17/06/2009



Ref. No. : /6
DATE : 20/05/2009

[Signature]
First Secretary

الرقم : ٦/
التاريخ : ١٤٣٠/٠٥/٢٥

DEMAND LETTER

M/S. BLUE SKY INTERNATIONAL PVT. LTD.
P. O. Box: 19346, Shanti Nagar, New Baneshwar, Kathmandu, Nepal,
Lic. No. 266/058/059 Tel: 00977-1-4464024 / 4464025 / 4464055, Dir. 4464118,
Fax: 00977-1-4464016,

خطاب طلب

السادة / بلو سكاي انترناشيونال براينت ليميتد المحترمين
وعنوانهم: صندوق بريد ١٩٣٤٦٦ ، شانتي ناجار، نيو بانيشوار، كاتماندو، - نيبال - ترخيص رقم ٢٦٦/٠٥٨/٠٥٩ تلفون رقم ٠٠٩٧٧-١-٤٤٦٤٠٢٤ / ٤٤٦٤٠٢٥ / ٤٤٦٤٠٥٥ فاكس رقم ٠٠٩٧٧-١-٤٤٦٤٠١٦

Please arrange the personnel in different positions from NEPAL, on our behalf for the recruitment as per the terms and conditions given bellows :-

تحية طيبة ، وبعد
هذا نرجو التكرم باتخاذ اللازم لاختيار واستقدام العمالة التالي بائهم من نيبال بالوظائف والشروط الموضحة أدناه :-

No.	Category	Salary	الراتب	العدد	الوظيفة
1	LAUNDRY & IRON MAN	SR. 800.00	٨٠٠,٠٠ ريال	١	عامل غسل وكي

Against our Block visa No. (1101300461)
Dated 06/01/1429 H.

وذلك من تأشيرتنا رقم (١١٠١٣٠٠٤٦١) وتاريخ ١٤٢٩/٠١/٠٦ هـ

TERMS AND CONDITIONS

1	Contract period	2 years
2	Accommodation and Food	Free
3	Medical	Free
4	Air passage (both way)	Free
5	Vacation per year	21 days
6	Working hours	8 hrs. per day 6 days

الشروط والمواصفات

١	مدة العقد	سنتان
٢	السكن	مجانا
٣	العلاج	مجانا
٤	تذاكر السفر ذهاب وإياب	مجانا
٥	الإجازة السنوية	٢١ يوم
٦	ساعات العمل	٨ ساعات يوميا ٦ أيام في الأسبوع

All other terms & conditions as per
THANKING YOU, BEST REGAR
YOURS TRULY,

جميع الشروط والمواصفات الأخرى طبقا لقانون العمل السعودي.
وتفضلوا بقبول وافر التحية والتقدير ،،

شركة إيمان للتوكيلات
I-MAN CO Agencies Commerce & Contracting



الفرقة التجارية الصناعية
التوفيق مطبق دون أنترمسؤولية
شركة إيمان للتوكيلات والتجارة
والمقاولات
٢٣-٥-٢٠٠٩
معاملة متنوعة
٢٥ ريال - ٢٩٦٤ الأوتيس
١٣٧٥٩ ٨٢٨٥٤٤٤
مكتب علاقات جده : طريق عمر
تليفون : ٦٨٢٩٠٠ - فاكس : ٦٨١٥٣١٣ (٠٢)

Head Office : Riyadh Al Rawadah (1) Khurals C.R. 9003 Ch. of Comm. No. (2914)
P.O. Box 3030 Riyadh 11471 - Tel. (I-MAN Center) 4920003 (10 Lines) Fax (01) 4910703
Relation Office Jeddah - Al Madina Rd. Kilo 14 Behind Al Amodi Bld.
Tel.: 6820900 - Fax : (02) 6915313

Reg No: 1058/065166

17/06/2009

[Signature]
First Secretary



إيمان
للتوكيلات والتجارة والمقاولات

I-MAN CO
Agencies Commerce & Contracting

EMPLOYMENT AGREEMENT

Date:

First Party: I-MAN CO.

Second Party:

Name:Passport No.....

Profession: LAUNDRY & IRON MAN Nationality: NEPAL

That both parties have agreed on the following points and undertake to implement accordingly:-

- 1- The First Party will pay an amount of SR800.00 (Eight Hundred Saudi Riyals only) to the Second Party as his monthly salary.
- 2- First Party should provide the Second Party with free accommodation and medical facilities.
- 3- First Party will provide both way free Air Ticket to the employees.
- 4- Working period will be 8 hours per day 48 hours per week or 6 days in a week and overtime as per Saudi rules.
- 5- If the Second Party refuse to work he will not be allowed to work with a third party unless the First Party allows him to do so, otherwise he will have to go back to his country at his own expenses.
- 6- In case Second Party desires to go back to his country before the expiration of his agreement then he can do so at his own expenses with the consent of the First Party.
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- 11- Second Party shall observe the local Saudi Laws and Traditions.
- 12- Regarding all other matters not covered by the above provisions the Saudi Labour Law and Standard rules of the Kingdom shall apply.

FIRST PARTY



SECOND PARTY

شركة ذات مسئولية محدودة رأس مالها ٧,٥٠٠,٠٠٠ ريال مدفوع بالكامل

Head Office : Riyadh Al Rawadah (1) Khurais C.R. 9003 Ch. of Comm. No. (2914)
P.O. Box 3030 Riyadh 11471 - Tel. : I-MAN Center) 4928003 (10 Lines) Fax (01) 4910703
Relation Office Jeddah - Al Madina Rd. Kilo 14 Behind Al Amodi Bld.
Tel: 6820900 - Fax: (02) 6915313

المقر الرئيسي - طريق خريص - الروضة (١) س.ت ٩٠٠٣ رقم اشتراك الغرفة التجارية (٢٩١٤)
ص.ب ٣٠٣٠ الرياض ١١٤٧١ - تلفون (مجمع إيمان) ٤٩٢٠٠٠٣ (١٠ خطوط) فاكس ٤٩١٠٧٠٣ (٠١)
مكتب علاقات جدة : طريق المدينة - كيلو ١٤ خلف عمارة العمودي
تليفون : ٦٨٢٠٩٠٠ - فاكس : ٦٩١٥٣١٣ (٠٢)

E-mail : imancom@sol.net.sa

